

2024 North Carolina Coordinated Campaign Deputy Voter Protection Director

The 2024 North Carolina Coordinated Campaign seeks a Deputy Voter Protection Director to help lead our state's Voter Protection and Ballot Access program. In this role, you will help ensure all eligible voters can cast their ballot in 2024 and help elect Democrats up and down the ballot. The Deputy Voter Protection Director will work closely with the Director of Voter Protection and Ballot Access to implement a comprehensive voter protection plan, as well as supervise and manage a team of Voter Protection Regionals to ensure the state's voter protection plan is fully executed. This is a full-time, exempt, temporary position through November 15, 2024. Access to reliable transportation is required for this position. This is not a CWG Bargaining Unit Position.

The Deputy Director will be integral to the strategic and operational programs needed to expand voting access and ensure that all eligible voters in North Carolina can cast a ballot and have that ballot count. This will include working on all aspects of the state's voter protection program, including direct voter assistance, state and local advocacy, voter education and training, and post-election planning. This position will require the ability to track and plan for multiple contingencies, coordinate with external voter protection stakeholders, delegate and supervise tasks, and ensure that programming and voter education messaging address changes in election law.

The ideal applicant has voter protection experience, organizing experience, strong administrative skills, and demonstrated problem-solving and communication skills.

Job Description:

- Work with the Director of Voter Protection and Ballot Access on strategic planning and implementation.
- Supervise, manage, and coach a team of Voter Protection Regionals
- Liaise directly with state Democratic party stakeholders to ensure voter protection strategies are integrated across the state
- Help the Director of Voter Protection and Ballot Access track and respond to changes in voting laws and procedures from both legislation and litigation
- Develop volunteer pipelines and processes, including processes around recruiting, training, assigning, and managing volunteers
- Create resources and facilitate training for voter protection volunteers and volunteer leaders
- Manage voter protection volunteer data in various databases, ensuring organization and data integrity

- Support internal and external communication around voter protection and voter education in North Carolina
- Cultivate strong relationships with county-level democratic organizations to help recruit and coordinate volunteer activities

Required Skills & Qualifications:

- Juris Doctorate (JD) or MPP
- Ability to understand and effectively communicate election laws and regulations and advocate for pro-voter reforms
- Experience hiring and managing staff and building an effective team
- 1 or more cycles of experience working in voter protection or 1 or more cycles of experience working in statewide organizing or political roles
- Experience working with NGP, VAN, and LBJ
- Strong interpersonal and written communication skills
- Experience building and maintaining relationships with a diverse group of internal and external stakeholders
- Experience juggling multiple priorities in a fast-paced environment that requires exceptional organization, creativity, versatility, and problem-solving
- A strong commitment to protecting the right to vote and expanding access to the ballot, strengthening the Democratic Party, and winning elections

Salary and Benefits

This position is salaried at \$6,000-\$7,500 per month, commensurate with experience. This position is based in our state HQ office in Raleigh, NC.

All full-time employees are offered a comprehensive benefits package, 100% covered by NCDP. This includes medical, dental, vision, disability, and life insurance. Benefits become active on your first day of employment. Employees can add partners and dependents to health benefits but are responsible for covering the additional cost. Full-time employees also receive unlimited paid time off on an as needed basis subject to employer approval, two floating holidays, and paid holidays.

Application and Interview Procedure

Candidates should submit their resumes at <https://forms.gle/1sJkHtotUMtf8Wrg9>.

Due to FEC regulations, only U.S. citizens or U.S. green card holders are eligible to apply for this role.

The North Carolina Democratic Party is an equal opportunity employer. We will not discriminate and will take affirmative action measures to ensure against discrimination in employment, recruitment, advertisements for employment, compensation, termination, upgrading, promotions, and other conditions of employment against any employee or job applicant on the basis of race, color, gender, national origin, age, religion, creed, disability, veteran's status, sexual orientation, gender identity, or gender expression.