

## **North Carolina Coordinated Campaign Deputy Press Secretary for Coalitions**

The 2024 North Carolina Democratic Coordinated Campaign is seeking a Deputy Press Secretary for Coalitions for our North Carolina Coordinated Campaign efforts. This person will be a self-starter and will serve as the primary press liaison for constituency media outlets, and aide with planning and executing press events as well as other interviews.

This position is located in North Carolina and requires in-person work. It will require availability for rapid response press engagement and access to transportation to travel to press events across the state. This position will require work outside of normal business hours.

This is a full time, temporary position through November 15, 2024. This position is part of the CWG bargaining unit.

### **Job Description**

- Serve as primary press liaison for constituency media outlets
- Assist in building and executing campaign press events;
- Manage in-state press relationships and proactively pitch events and stories to appropriate media and outlets;
- Draft press releases, newsletters, and other written materials;
- Draft remarks, talking points, and other materials for surrogates;
- Other duties as assigned.

### **Preferred Skills & Qualifications:**

- 2+ cycles as a communications department staffer;
- Experience building and executing press events;
- Superior organizational, writing, editing, and proofing skills;
- Strong attention to accuracy and detail;
- Experience interacting with reporters.

### **Additional Useful Skills & Qualifications:**

- Flexible and hardworking;
- Extremely organized;
- Thrive in a fast-paced, constantly evolving political climate, managing multiple, competing priorities;
- Requires access to a car.
- Experience working with press in North Carolina.

### **Salary and Benefits**

The pay is \$5,500 per month.

All full-time employees are offered a comprehensive benefits package, 100% covered by NCDP. This includes medical, dental, vision, disability, and life insurance. Benefits become active on your first day of employment. Employees can add partners and dependents to health benefits but are responsible for covering the additional cost. Full-time employees also receive unlimited paid time off on an as needed basis subject to employer approval, two floating holidays, and paid holidays.

### **Application and Interview Procedure**

Candidates should submit their resumes at <https://forms.gle/1sJkH2otUMtf8Wrg9>. The deadline for submitting applications is April 30, 2024.

**Due to FEC regulations, only U.S. citizens or U.S. green card holders are eligible to apply for this role.**

*The North Carolina Democratic Party is an equal opportunity employer. We will not discriminate and will take affirmative action measures to ensure against discrimination in employment, recruitment, advertisements for employment, compensation, termination, upgrading, promotions, and other conditions of employment against any employee or job applicant on the basis of race, color, gender, national origin, age, religion, creed, disability, veteran's status, sexual orientation, gender identity, or gender expression.*