



## North Carolina Democratic Party Job Opening: **Judicial Coordinated Campaign Director**

Over the last few years, the North Carolina Democratic Party (NCDP) has built a Judicial Coordinated Campaign supporting our Supreme Court and Court of Appeals candidates. Judicial candidates have benefited from this campaign and we hope to build upon our past efforts.

For 2024, we are looking for a dedicated and energetic Judicial Coordinated Campaign Director. They will be responsible for raising the revenue needed to support our coordinated efforts, offer additional resources to judicial candidates, and support the current Democrats sitting on the Judicial bench.

This is not an entry-level position. The ideal candidate will have experience in campaign fundraising, community action engagement, managing print and/or digital advertising, and also understands the complexities of Judicial races in North Carolina.

### **Responsibilities Include:**

- Create a fundraising plan and budget for the coordinated effort.
- Coordinate with Operations Director on compliance and reporting in kinds.
- Be a resource for Democratic Judicial candidates and their campaign staff.
- Raise funds specific to this effort and in coordination with the NCDP finance department.
- Plan, coordinate, and execute fundraising events and town halls.
- Manage digital and/or print advertising plans.
- Direct and supervise fellows and volunteers in the planning and execution of events and other activities.
- Engage Party leadership and others in fundraising and events.
- Coordinate with the Digital team to raise online contributions through innovative direct email solicitations, popular social media posts, online ads, and high-quality contribution web pages.
- Schedule meetings, arrange briefings, and develop relationships with NCDP stakeholders, individual contributors, labor organizations, business groups, issue advocacy groups, party leaders, elected officials, and candidate campaigns.
- Other duties as assigned.

**Desired Skills & Qualifications:**

*We do not expect any candidate to possess all of these skills and experiences, and we encourage you to apply even if a couple of them do not perfectly describe you.*

- Excellent personal skills with the ability to build and maintain strong relationships.
- Detail oriented and comfortable working in a fast-paced office environment.
- Demonstrated commitment to accountability, measuring outcomes, and a results-oriented culture.
- Superior project management skills. Know how to plan a project or program, track progress, and adjust resources as needed.
- Ability to juggle multiple programs and events with success.
- Understand long and short-term strategy. Be able to help create a long-term plan for the party, monitor programs, and stick to goals.
- Stellar communications skills, both written and oral.
- Ability to manage expectations of stakeholders, candidates, and others while hitting goals.
- Experience working with Community Action Organizations.
- Fundraising experience. Understand how both low and high-dollar fundraising works.
- Experience with digital and/or print advertising.
- Understanding of both state and federal election law is very beneficial.
- Ideally 4 years of political, campaign, or non-profit experience or a combination thereof.
- Experience working on Judicial campaigns is ideal but not required.
- Willingness to travel throughout North Carolina.
- Knowledge of NGP software and ActBlue.

**Salary & Benefits:**

This is a temporary, full-time, exempt, and salaried position based in Raleigh, North Carolina. This position is not part of the bargaining unit. The salary and benefits for this position are competitive and commensurate with experience. The annual salary pay range is \$60,000 to \$72,000, or \$5000 to \$6000 per month

Employees receive graduated vacation based on years of service, beginning at 10 days of paid vacation for new employees. Employees receive paid holidays, paid sick leave, and various other forms of paid leave.

**NC Democratic Party Benefits:**

All full-time employees are offered a comprehensive benefits package, 100% covered by NCDP. This includes medical, dental, vision, disability, and life insurance. Benefits become active on



your first day of employment. Employees can add partners and dependents to health benefits but are responsible for covering the additional cost.

**To apply please send a cover letter and resume to [operations@ncdp.org](mailto:operations@ncdp.org). Please only list the words "Judicial Coordinated Director Application" in the subject line. Applications improperly submitted will not be accepted.**

*The North Carolina Democratic Party is an equal opportunity employer. We will not discriminate and will take affirmative action measures to ensure against discrimination in employment, recruitment, advertisements for employment, compensation, termination, upgrading, promotions, and other conditions of employment against any employee or job applicant on the bases of race, color, gender, national origin, age, religion, creed, disability, veteran's status, sexual orientation, gender identity or gender expression.*