

# Plan of Organization Review Committee Report for Summer SEC meeting June 24<sup>th</sup>, 2023

NOTE: We are using a strike and add (by underline) format that is all in black and white text.

## **PORC Recommendation 1 (permission to conduct meetings virtually)**

### **0.05 PUBLICIZE MEETINGS**

The time and place of all meetings of the North Carolina Democratic Party at all levels shall be publicized fully and in such a manner as to assure timely notice to all interested persons. Such meetings must be held in places accessible to all party members and large enough to accommodate all interested persons. To that end, party leadership at the state, district, county, and precinct level shall have the flexibility to offer either partial or fully virtual meeting options for all required meetings.

## **PORC Recommendation 2 (Correction/clarification to the Code of Conduct authorization in the Plan of Organization)**

### **0.04 CODE OF CONDUCT**

All officers, council, committee or subcommittee members of the North Carolina Democratic Party, at every level, whether serving by virtue of holding an elected or an appointed position shall acknowledge and agree to comply with the letter and spirit of the most recently adopted North Carolina Democratic Party Code of Conduct. The Code of Conduct is incorporated by reference herein and shall be posted on the North Carolina Democratic Party website. Violation of the Code of Conduct is grounds for disciplinary action up to and including removal from office or position with the North Carolina Democratic Party

## **PORC Recommendation 3 (The keeping of historical records)**

### **4.10 EXECUTIVE DIRECTOR AND STATE PARTY STAFF**

A full-time executive director shall be selected by the state chair with the approval of the state executive council to serve at the pleasure of the state chair. The performance of the executive director shall be subject to annual review by the state chair and the state executive council. The other staff of the state party shall be employed by and under the supervision of the executive director.

The duties and responsibilities of the executive director and the staff of the state party shall include:

1. Administering the day-to-day affairs of the state party;
2. Assisting the officers of the state party in the execution of their duties;
3. Implementing the strategic plan drafted in consultation with the state party officers and affiliated organizations, as approved by the executive council;
4. Plan and execute the state party's coordinated campaign effort to assist in the election of Democrats at every level;
5. Serve as liaison with precinct, county, and district officers of the state party organization;
6. At the direction of the state chair, serve as spokesperson(s) for the state party;
7. Provide adequate communication with party officers, elected officials, and other interested Democrats as to the activities of the state party;
8. Provide for the public announcement of the dates, and where applicable, the times and locations set by the state chair for precinct meetings, county conventions, congressional district conventions, and the state convention. Said public announcement to be made no less than fourteen (14) days prior to the date of the said meetings or convention;
9. Obtain pertinent legal and financial advice as necessary to keep the state party in compliance with all applicable laws and regulations;

10. Carry out such other duties as may be assigned by the state executive committee or state executive council;
11. Transmit all records pertaining to position to supervisor or successor immediately upon vacating position.
12. At least quarterly, the status and disposition of each duly passed SEC Resolution that remains pertinent, shall be reported electronically, either in spread sheet form or prose, on the NCDP Web Site. The status reporting shall include, at least, any State or Federal Legislator, or Governmental Secretary, or Commissioner, or Commission Member, that each Resolution has been presented to and, other important status information that may include the acceptance of the issues presented and the status of the issues within the jurisdiction of the pertinent body.
13. Require employed North Carolina Democratic Party staff to sign, (including by digital signature), within ten (10) days of hire or re-hire, an acknowledgment of, and agreement to comply with the letter and spirit of the most recently adopted North Carolina Democratic Party Code of Conduct. The Code of Conduct is incorporated by reference herein and shall be posted on the North Carolina Democratic Party website. Further, the Executive Director shall ensure that all State Party employees acknowledge and agree to honor the Code of Conduct. The North Carolina Democratic Party Executive Director, with reliance on North Carolina Democratic Party staff, shall retain a record of those acknowledgments.
14. Officially assign a staff member the responsibility of archiving all important historical documents of the NCDP in a historical digital database and additionally, as desired, at the NC Historical Archives in Raleigh.

**PORC Recommendation 4 (Amendments to Sections 3.01 and 3.07 that affect congressional districts that are located entirely within one county)**

**3.01 CONGRESSIONAL DISTRICT EXECUTIVE COMMITTEE**

**Members.**

There shall be a congressional district executive committee in each congressional district in North Carolina that shall be composed of:

1. The chair and first vice chair (or elected designee, see Split Counties under Section 3.07) of each county in the congressional district shall serve as voting representatives of their county, except that a county's representation within a single county congressional district shall be ~~2~~ 6 representatives from ~~each county commission district~~ within the congressional district, as well as the county chair and first vice chair if they reside within the congressional district (see Single County Districts under Section 3.07).

### **3.07 SPLIT COUNTIES AND SINGLE COUNTY CONGRESSIONAL DISTRICTS SPLIT COUNTIES**

#### **SINGLE COUNTY CONGRESSIONAL DISTRICTS**

Should a congressional district consist entirely of a county or a portion of that county, ~~the county shall be entitled to two (2) representatives to the congressional district executive committee from each county commission district that is within the congressional district~~ six (6) representatives plus the county chair and first vice chair residing within the congressional district shall be elected to the congressional district executive committee as well as the county chair and first vice who reside within the district. The same county convention at which the county officers are elected shall elect the representatives to the congressional district executive committee. However, the representatives from ~~each county commission district~~ within the congressional district must be registered Democrats residing in that ~~county commission district and~~ congressional district. The ~~two (2) representatives from each county commission district~~ shall be of different gender identities. Only those Democrats present at the county convention, ~~who reside residing in the congressional district and within a county commission district~~ shall be entitled to vote for and elect their representatives ~~from that county commission district~~ to the congressional district executive committee.

### **PORC Recommendation 5 (Amendment to Alternative Plan of Organization for Wake County)**

#### **2.03 OFFICERS OF THE COUNTY EXECUTIVE COMMITTEE**

Elected Officers. The county executive committee shall have as officers a chair, four (4) numbered vice chairs, four regional vice chairs, and a secretary. The first vice chair must be of a different gender identity from the chair. Among ~~the chair and four (4) vice chair offices~~, ~~one (1) these elected offices~~ at least two (2) of these must be filled by a person of a racial or ethnic minority which constitutes at least twenty percent (20%) of the registered Democrats in that county and one of these offices must be filled by a person thirty-six (36) years of age or younger. Officers of a county executive committee shall be active Democrats residing within the county. The county chair in consultation with individual vice chairs may appoint an assistant vice chair for each position as needed. No two (2) county officers may be from the same immediate family residing in the same household. Gender, racial or ethnic, and age requirements need not be followed if filling a vacancy for an unexpired term but shall be adhered to when the office is filled for a full term.

Appoint Ex-Officio Officer: ~~A Treasurer~~ The chair shall appoint a Treasurer, to serve with equal vote and standing to the officers above.

## **PORC Recommendation 6 (Addendum to Alternative Plan of Organization for Mecklenburg County)**

### **5.02 Reporting and Challenging the Vote**

Allowing for voting via electronic means rather than roll call at convention

The method for reporting and challenging the vote may be different from the method that is prescribed in section 5.02 of the NCDP Plan of Organization under the heading 'Reporting and Challenging the Vote', as long as the method that is used is transparent for all.