

VIRTUAL 2022 WINTER  
**SEC MEETING**  
FOR NORTH CAROLINA DEMOCRATS!



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**NCDEMOCRATS**

# TABLE OF CONTENTS

**LETTER FROM NCDP CHAIR ----- PG 4**

**MEETING AGENDA ----- PG 5**

**RULES OF THE DAY ----- PG 6**

**2021 FALL SEC MEETING MINUTES ----- PG 8**

**PoO REVIEW COMMITTEE REPORT ----- PG 17**

**PARLIAMENTARIAN CHEAT SHEET ----- PG 30**

**OBTAINING RECOGNITION FROM CHAIR ----- PG 32**

**ZOOM FEATURES ----- PG 33**



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# LETTER FROM NCDP CHAIR

## DR. BOBBIE J. RICHARDSON

Dear SEC Members,

It's that time again! Thank you for joining us for the Winter State Executive Committee Meeting on January 29, 2022. Due to the Omicron variant and ongoing COVID-19 surge, the meeting will be held virtually. The NCDP team has been working to improve the virtual meeting experience to ensure productivity and accessibility for all meeting attendees.

As we kick off 2022, your role as a State Executive Committee member could not be more critical. We thank you for your continued support and the time you give to move our Democratic values forward. We cannot do any of that important work without the hard work and input of this body.

I was elected at last year's Winter SEC Meeting, and I thank you for trusting me to lead your party. This past year has shown me that Democrats are strong, enthusiastic, and fiercely passionate people. Together, we can do a whole lot of good for the state of North Carolina, and I look forward to working with you all to turn NC blue in '22!

Onward Together



Dr. Bobbie J. Richardson  
Chair, North Carolina Democratic Party

# MEETING AGENDA

## 2022 WINTER STATE EXECUTIVE COMMITTEE MEETING

1. **Call to Order**
2. **Moment of Silence**
3. **Pledge of Allegiance & Salute to the N.C. Flag**
4. **Declaration of Quorum**
5. **Approval of the 2022 Winter SEC Meeting Agenda**
6. **Approval of the 2022 Winter SEC Rules of the of the Day**
7. **Approval of the 2021 Fall SEC Meeting Minutes**
8. **Approval of the 2022 Annual Budget** (as recommended by the NCDP Finance Committee & NCDP Executive Council)
9. **State Party Chair Report**
10. **State Party Officers Report**
11. **Plan of Organization Review Committee Report**
12. **Announcements**
13. **Adjournment**



# RULES OF THE DAY

**RULE 1. Chair.** The State Chair shall have general direction of the State Executive Committee meeting on the Jumbo Application which integrates with Zoom and shall be authorized to take such action as is necessary to maintain order. The Chair, with the guidance of the Parliamentarian designated at the convening of the meeting by the Chair, shall decide all questions of order, subject to an appeal by any member. Priority of meeting rules shall be (a) the Plan of Organization, (b) Special Rules of the Day adopted by the State Executive Committee, (SEC), and (3) Robert's Rules of Order, (Newly Revised, 12th Edition).

**RULE 2. Obtaining Recognition.** To obtain recognition from the State Chair, a member will use the Jumbo/Zoom Chat feature and direct messages to "Recognition from Chair" by typing "motion" or "second" or "amendment" or "debate for" or "debate against" or "close debate" or "point of order" or "point of personal privilege" to obtain recognition. Members using the Jumbo/Zoom platform must use the chat feature to obtain recognition. A member who is not using Zoom and has joined on a phone without a screen shall dial star nine (\*9) to obtain recognition.

**RULE 3. Limitations on Speaking and Debate.** All members will be muted until recognized by the State Chair. No member shall speak in debate more than once on the same motion, or amendment. Debate is limited to two (2) minutes per person on any item, motion, or amendment before the SEC. Five (5) minutes shall be the total amount of debate on any item, motion, or amendment.

**RULE 4. Privileged Motions.** A "Point of Order" should only be made if the Party Plan of Organization, Rules of the Day, or Robert's Rules of Order are not being followed by a member of the meeting. "Point of Order" should be submitted in the chat to alert NCDP Staff and the State Chair. A member must be prepared to state immediately the Point of Order being violated when recognized. A "Question or Point of Personal Privilege" should only be made if it concerns the rights of the assembly or the individual's ability to hear or otherwise participate and is urgent in nature. Neither "Point of Order" or "Question or Point of Personal Privilege" shall be used to speak on a matter that is before the body. "Point of Order" and "Question or Point of Personal Privilege", should be submitted in the chat to alert NCDP Staff and the State Chair. Members using the Jumbo/Zoom must only use the chat to be recognized.

**RULE 5. Meeting Registration and Credentialed Voting.** Only SEC members and designated proxies may participate in the SEC meeting. All registrations will be verified prior to the start of the meeting. Only verified members and proxies will be provided access to the 2021 October SEC Jumbo/Zoom meeting. Only members or proxies in attendance may vote. Registration and proxies must have been received by Thursday, Jan 27th, 2022 at 5:00 p.m. Registered Democrats who are not members of the SEC or proxies will be able to watch a live feed of the meeting.

**RULE 6. Types of Voting.** The State Chair may take voice votes, use Jumbo/Zoom's "raise hand" feature (\*9 if joining on a phone without a screen), Jumbo/Zoom polling, Google forms, or other electronic voting methods, unless prohibited by the Party Plan of Organization.



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**RULE 7. Agenda and Rules Modifications.** The agenda, while pending, may be amended by majority vote. After its adoption, the agenda may be amended by two-thirds (2/3) vote. The Rules of the Day, while pending, may be amended by majority vote. After adoption, the Rules of the Day may be amended by two-thirds (2/3) vote.

**RULE 8. Plan of Organization Review Committee Report.** (a) The Chair of the Plan of Organization Review Committee (PORC) shall report the Committee's recommendations regarding proposed amendments for consideration by the SEC. A motion to approve an amendment is made by the Chair of the PORC and does not require a second. The body shall consider one recommendation at a time. When the recommendation is presented, it shall be displayed to the body. (b) After the motion is made to approve the recommendation, the floor shall be open for debate with the State Chair presiding. The PORC Chair has the right to the floor first in debate. (c) The total time to debate each recommendation is five (5) minutes. During this time, the State Chair shall alternate between members in favor and members opposed. Debate shall be timed and when expired, the State Chair will move to a vote on the recommendation. Once the recommendation is adopted, rejected, or referred back to the committee, the PORC Chair will proceed to the next recommendation of the Committee. (d) Amendments to proposed amendments from the floor are disallowed. (e) All approved recommendations to the Plan of Organization shall be effective upon the adjournment of the January 29, 2022, meeting unless otherwise specified as provided by Section 12.01 of the Plan of Organization.

**Rule 9. Quorum.** Section 11.03 of the Plan of Organization establishes quorum as forty percent (40%) of persons constituting the voting membership of the SEC. If a quorum question is raised, the Chair will refer to the total persons present via the Zoom count report at that time. The Chair will note the time a quorum is present and no inquiry as to quorum may be made for a minimum of one (1) hour after that time.



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# 2021 FALL SEC MEETING MINUTES

**STATE EXECUTIVE COMMITTEE MEETING  
NORTH CAROLINA DEMOCRATIC PARTY  
SATURDAY, OCTOBER 16, 2021**

In writing these minutes, it is assumed that SEC Members have retained the full contents of the SEC Packets which were sent to them before the meeting. Those packets included the Agenda, the Rules of the Day, the minutes of the previous meeting, the PoO Review Committee recommendations, the Report of the Resolutions and Platform Committee, and many other pages of information.

NCDP CHAIR Dr. Bobbie Richardson called the meeting to order at 9:05AM. Party Affairs Coordinator Aaron Thomas explained the SEC Meeting Registration process. NCDP Coalitions & Community Engagement Director Shawntay Anthony led the SEC in a moment of reflection. The NCDP staff led the entire body in the Pledge of Allegiance to the Flag of the United States of America. NCDP Third Vice Chair Shannon Auer led the Salute to our state flag. Political Director Lorenzo Pedro discussed the guidelines and general instructions for the meeting.

Vinod Thomas raised a question about the procedure for proxies. Political Director Lorenzo Pedro answered his question and directed him to the rules on page 49 of the SEC Packet.

Secretary Melvin Williams gave the Quorum Report for today’s meeting:

Number of Members on the SEC - - 609  
Number needed for Quorum - - - - 244  
Number Already Registered - - - - 369

The Secretary announced that Quorum has been established for this SEC meeting. The final registration total was 435 SEC Members.

Betsy Wells made a motion to approve the proposed Agenda for today’s meeting which is on page 5 of the SEC Packet. Chris Hardee seconded her motion. The SEC voted to approve the Agenda by a vote of 339 to 2.

Cliff Moone made a motion to approve the Rules of the Day. His motion was seconded by Bob Hyman.

Before a vote was taken on the motion to approve the Rules of the Day, Nazim Uddin made a motion that a vote of 25% of the SEC members would be needed before a Resolution could be pulled for discussion at today’s meeting. Ryan Jenkins seconded his amendment.





Angela Bridgman made an amendment to Nazim's amendment. Her Amendment would require the votes of 1/3 of the SEC members to vote to pull a Resolution for discussion. Toni Mingo seconded the motion. David Dixon, Bob Hyman, and Matt Hughes spoke about Angela's amendment.

The SEC then passed Angela's amendment to require 1/3 by a vote of 187 to 160.

The SEC then voted to pass the main motion on pulling Resolutions by a vote of 266 to 74. Therefore, a 1/3 vote will be required to pull any Resolution.

DNC Member Shelia Huggins addressed the meeting saying that the voting system is confusing. She asked if the SEC could post written copies of the motions on the screen.

Chair Richardson promoted the NCDP Store and its handsome contents

Chris Telesca made a motion to strike sections 8(B) and 9(C) of the Rules of the Day which disallow amendments to proposed amendments. Benjamin Spencer seconded the motion. Matt Hughes spoke against this motion. Kevin Creech spoke in favor of this motion. Elizabeth Goodman spoke against the motion. Chris Hardee asked if Chris Telesca could provide clarification.

Chris Telesca then withdrew his motion to strike sections 8(B) and 9(C) of the Rules of the Day.

The SEC then voted to adopt the Rules of the Day by a vote of 280 to 54.

Richard Poole raised a Point of Order because the voting system was not allowing him to vote. Lorenzo Pedro spoke with Richard about this problem.

Chris Hardee made a motion to approve the Minutes of the August 7, 2021 SEC meeting. Brenda Pollard seconded the motion. The SEC approved the Minutes of the August 7, 2021 meeting by a vote of 342 to 1.

Chris Hardee presented the Report of the Plan of Organization Review Committee (PORC) The first PORC item was to recommend that a Local Alternative Plan of Organization be approved for Wake County. The SEC voted to approve this plan by a vote of 315 to 28.

PORC Recommendation #2 made technical corrections at the County Level. The first part of this recommendation was to make changes in Section 2.10 which is entitled Methods for Consideration and Adoption of Resolutions At The County Level. (See page 18 of the SEC Packet.)



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The second technical correction recommendation was in Section 2.11, the Alternative Plan of County Organization. (See page 18 of the SEC Packet.) Recommendation 2 was then approved by a vote of 314 to 19.

PORC Recommendation 3 dealt with District Executive Committees which are wholly within one county. (See pages 18, 19, 20, and 21 of the SEC Packet.) This recommendation was approved by a vote of 252 to 65.

PORC Recommendation 4 affected Appointment of County Boards of Elections and Chair of Board of Election Appointments. (See pages 21-22 in the SEC Packet.) This recommendation was approved by a vote of 279 to 16.

PORC Recommendation #5 dealt with appointing Treasurers instead of electing them. (See pages 22, 23, and 24 in the SEC Packet.) Jesse Goslen spoke in favor of this recommendation. Kevyn Creech brought forward a point of clarification. Chris Telesca asked some questions.

Chris Hardee stated that this change will not affect any current Treasurers at any level of the Party. It will take effect when each current Treasurer's term ends.

PORC Recommendation 5 was passed by a vote of 231 to 85

PORC Recommendation 6 called for clarification of existing language in the POO concerning the Association of County/District Chairs and the State Executive Council. (See page 24 in the SEC Packet.) This recommendation was approved by a vote of 262 to 19.

NCDP First Vice Chair Floyd McKissick explained the various sections of PORC Recommendation #7

- 7a – Recommended the creation of a State Finance Committee (See page 26 of the SEC Packet)
- 7b – Change filing period for SEC State Officer elections (See page 25)
- 7c – Recommendations to streamline SEC meetings. (See pages 26 - 28)
- 7d – Clarify PORC process including Matters for Consideration and Power To Amend.

Chris Telesca spoke against Recommendation #7a dealing with creating a State Finance Committee. He proposed an amendment to amend #7a. Randell Hersom seconded the amendment.



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This amendment was designed to require that after the annual budget is drafted by the State Chair, the Treasurer, and the Executive Director, it shall be sent to the Executive Council 28 days prior to the winter SEC meeting and be sent to all SEC members 14 days before the winter State Executive Committee meeting.

Chris Hardee spoke against this amendment to Recommendation #7a. He said that only the Executive Council sends a budget to SEC members and that the second portion of Chris Telesca's amendment was out of order.

Tyler Beal and Nazim Uddin spoke in favor of this amendment. Darek Patrick spoke against the amendment.

First Vice Chair Floyd McKissick spoke against this amendment. Chris Hardee moved to closed debate on Recommendation #7a. Jeff Rose seconded the motion to close debate. The SEC voted to close debate on a vote of 298 to 14.

The SEC then voted 202 to 83 to pass Chris Telesca's amendment. The State Chair then ruled that Mr. Telesca's amendment was invalid.

Chris Hardee moved to close debate and proceed to a vote. Jeff Rose seconded this motion. The motion to close debate and take a vote was passed by a vote of 298 to 14.

The motion to approve Recommendation #7a to establish a Finance Committee was passed by a vote of 280 to 15.

The SEC then discussed Recommendation #7b – Changing method and timing of filing and voting on Candidates for NCDP State Offices. Soren Pedersen spoke against this Recommendation.

Benjamin Spencer asked if a person loses out in one election under the proposed Recommendation 7b, can they file for another office? Chris Hardee replied "No."

Jeff Rose spoke in favor of passage of 7b. Hillary Varner spoke against passage of 7b. Angela Bridgman raised a Point of information. The Chair ruled she was out of order

Kevyn Creech made a motion to send 7b back to committee. Cliff Moone seconded her motion. Soren Pedersen spoke against referring 7b back to committee.

Tina Rodriguez said she favors sending 7b back to committee.

Collette Alston opposed sending 7b back to committee.

The SEC voted to send 7b (dealing with changing rules for Filing and voting for NCDP Officer positions) back to committee by a vote 177 to 119.

The SEC then started discussion of Recommendation 7c (see page 26 of the SEC packet) which is designed to streamline SEC meetings in the following ways:

- Create a Finance Subcommittee of the Executive Council to deliberate and modify draft budget from the staff. The Executive Council can still amend. After the proposed budget is approved by the Executive Council, a Summary of the budget will be presented to the SEC for an up/down/refer back vote only. No budgetary amendments from the SEC floor will be allowed.

- Create filing period ahead of SEC for officer/DNC elections, prohibit running from the floor. Shift the process of approving of Affiliated Organizations to the Summer SEC meeting in odd numbered years.

- Only hear Resolutions from the Platform and Resolutions Committee once a year at the Summer SEC meeting.

- POO amendments will be presented to the SEC for an up/down/refer back vote.

The approval of Recommendation 7c was moved by PORC Chair Chris Hardee. It was seconded.

Benjamin Spencer spoke against this motion Jeff Rose and Sarah Vrla spoke in favor of passage of this motion.

A motion to return Recommendation 7c was placed upon the floor.

Randell Hersom and Hillary Varner spoke in favor of returning Recommendation 7c to PORC.

The motion to return Recommendation 7c was defeated by a vote of 127 to 163.

A speaker told the SEC that many SEC members are trying to get into the meeting to speak, but they are not being allowed to get it.

Soren Pedersen made an amendment to change a phrase in Recommendation #7c. The PORC recommended that the following language be adopted:

1. "The committee is encouraged to hold one or more public hearings and to invite testimony from all North Carolina registered Democrats. (Previously this sentence had said to invite "all citizens.")"



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Soren Pedersen's amendment was to change the wording back to "all citizens."

Benjamin Spencer seconded Soren Pedersen's motion. George Greene and Toni Mingo spoke against making this change.

Lorna Barnett asked why the committee changed the phrase in the first place? Chris Telesca says it needs to say "all registered Democrats."

The motion on the vote to insert "all citizens" and strike the "all registered Democrats" was defeated by a vote of 77 to 207.

The meeting then voted to approve the motion to streamline future SEC meetings by passing Section 7C by a vote of 211 to 66.

Parliamentarian Sybil Mann stated that Recommendation 7c will go back to the PoO and the PORC committees.

Roxanne Griffin said she had been trying to get into the meeting before the vote, but she was not permitted to do so.

The SEC then discussed Recommendation 7D (See Page 29 in SEC Packet.) Chris Hardee explained that 7D needs to be passed to bring the Plan of Organization into agreement with changes we just made.

Hillary Varner, Chris Telesca, and Benjamin Spencer spoke against Recommendation 7D. Carl Newman, Bob Hyman, Cliff Moone, and Jeff Rose spoke in favor of it.

The SEC passed Recommendation # 7D by on a vote of 190 to 68.

Chris Hardee then made a motion to approve Recommendation #8, an amendment to 10.01 (Grounds for Removal) of the PoO.

Cliff Moone introduced an amendment to strike the following words from 10.01: "including the precinct, the county, the congressional district, the prosecutorial district, the state senate district, the state house of representative district, or any committees or subcommittees of council thereof." The SEC approved this amendment dealing with Recommendation # 8 (Grounds for removal) by a vote of 162 to 41.

Dustin Ingalls proposed an amendment to delete part 21 in 10.01 of the PoO. Ray Jenkins seconded his amendment.

Nazim Uddin asked what does "indirect" mean. Chris Hardee answered his question.



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Matt Hughes, Chris Telesca, Janice Lewis, Soren Peterson and Gray Newman spoke about this amendment.

Dustin Ingall's proposed amendment to remove part 21 was defeated by a vote of 101 to 165.

Jarrett Patrick made a motion to move Section 10.01 back to the PORC Committee. Benjamin Spencer seconded his motion.

Nadiz Uddin explained why he was in favor of this motion. Bob Hyman spoke in opposition. Tina Rodriguez told the SEC why she was opposed to referring the recommendation back to committee. Gladys McAuley spoke in favor of referring the recommendation back to committee.

This motion to move Section 10.01 back to the PORC committee was defeated by a vote of 109 to 132.

NCDP First Chair Floyd McKissick called for the question on Recommendation #8 (Grounds for removal) as amended. Chris Hardee seconded the motion. The SEC approved the call for the question by a vote of 206 to 42.

The SEC then voted on PORC Recommendation #8 (Grounds for removal) as amended. It was approved by a vote of 174 to 64.

Chris Hardee moved to delay the implementation of Recommendation #7a implementing the State Finance Committee until the next SEC meeting. Leslie Cohen seconded the motion.

Carl Newman suggested that we could correct the issue with a technical amendment to 7a.

Chris Hardee stated that we could reconsider 7a today if the body wished to do so.

Cliff Moone suggested that we reconsider Recommendation #7a for the purpose of amending it further.

Tyler Beal spoke against delaying the implementation of #7a because we have a finite amount of time as SEC members.

Parliamentarian Sybil Mann suggested that Chris Hardee withdraw his motion in order to reconsider #7a.

Chris Hardee withdrew his motion.



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Cliff Moone moved to reconsider Recommendation #7a. Jesse Goslen seconded his motion.

Gray Newman raised a Point of Information.

Aisha Dew raised a Point of Order. She was ruled out of order.

The SEC then voted to approve the motion to reconsider Recommendation #7a to create the NCDP Finance Committee by a vote of 186 to 25.

Chris Hardee moved to amend section 8.05 (Recommendation #7a) by - Striking “with publication to the SEC members 14 days before the Winter State Executive Committee meeting.

PoO section 4.09 – Recommendation # 10 – Inserting after the words Executive Council “that was received 14 days prior to the SEC meeting and was” (insert in Recommendation # 15 as well.) Wayne Goodwin seconded Chris Hardee’s amendment to Recommendation # 7a. Chris Telesca spoke against this amendment to Recommendation # 7a.

Wayne Goodwin spoke in favor of the motion to amend Recommendation #7a. He said it is important to pass this amendment to prevent any inconsistencies with the overall recommendation.

Benjamin Spencer raised a Point of Order. He requested that everyone say “ State Executive Committee” instead of “SEC.” No ruling was made on his Point of Order.

Cliff Moone was recognized for a Point of Clarification. NCDP First Vice Chair Floyd McKissick moved to close debate on Chris Hardee’s amendment. Tyler Beal seconded the motion.

Senator McKissick’s motion to close debate on Chris Hardee’s amendment to Recommendation # 7a was passed by a vote of 178 to 22. The SEC then approved Chris Hardee’s amendment to Recommendation #7a on a vote of 162 to 26.

Recommendation #7a to establish a State Finance Committee was passed by a vote of 191 to 11.

NCDP Second Vice Chair Matt Hughes who is also Chair of the Platform and Resolutions Committee, brought forward the report of the P&R committee. Pam Genant made a motion to pass the Platform & Resolutions report as a whole. Randell Hersom seconded the motion.



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Rich Elkins made a motion to pull Resolution #3. His motion was ruled out of order. Rich then spoke against voting on the resolutions as a whole.

Nazim Uddin, Matt Hughes, Toni Mingo, and Robert Hyman spoke in favor of voting on all the resolutions as a whole.

Angela Bridgman spoke against voting on all the resolutions as a whole.

The SEC then voted to approve all resolutions as a whole by a vote of 175 to 31. Angela Bridgman made a motion to bring a resolution honoring Janice Covington to the floor.

Jeff Rose and Ginger Walker seconded the motion.

The SEC voted to bring the Janice Covington resolution to the floor by a vote of 182 to 9.

The SEC then voted to approve the resolution honoring Janice Covington by a vote of 187 to 3.

Jeff Rose moved to adjourn the meeting. Angela Bridgman seconded the motion.

The SEC voted to adjourn the meeting on a vote of 177 to 11.

Respectfully submitted,  
Melvin Williams, State Secretary  
North Carolina Democratic Party

## NCDP PLAN OF ORGANIZATION REVIEW COMMITTEE REPORT PORC COMMITTEE CHAIR, CHRIS HARDEE

The following is the report of the Plan of Organization Review Committee. We recommend the approval of 2 county Alternate Plans of Organization and 5 amendments to the NCDP Plan of Organization. Existing language is below with additions underlined and ~~removals struck through~~.

Chris Hardee, Chair of the NCDP Plan of Organization Review Committee

### PORC ALT PLAN 1

Orange County Alternative Plan, approved by the Orange CEC

#### 1.03 COMPOSITION OF PRECINCT COMMITTEE

**Precinct Officers.** The precinct committee shall have as officers a chair, a vice chair, a secretary/treasurer, no less than two (2) committee members and any others as the body might desire. Others may include co-Chairs and co-Vice Chairs, however, for the purposes of voting, one individual shall be designated as primary Chair and one individual as primary Vice Chair. The vice chair should where possible be of a different gender identity from the chair and should, where possible, be of a race other than that of the chair. No officers of the precinct committee shall be from the same immediate family residing in the same household. Officers shall acknowledge and agree to comply with the letter and spirit of the most recently adopted North Carolina Democratic Party Code of Conduct.

#### 1.04 DUTIES OF PRECINCT OFFICERS

**Chair.** The duties of the precinct chair shall include:

1. Preside at precinct meetings;
2. Certify annual precinct meetings, organizational meetings, and meetings to fill vacancies and precinct reports to the county chair within five (5) days of the meeting pursuant to section 1.05 "Order of Business";



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3. Establish reasonable political goals for the precinct;
4. Organize and execute a voter organizing plan;
5. Attend meetings of the county executive committee;
6. Recommend to the county chair names of persons to serve as precinct elections officials and on the County Board of Elections;
7. Keep precinct officers and members informed of all Democratic Party events and activities;
8. Carry out other duties as may be assigned by the precinct or county executive committees;
9. Transmit all records pertaining to the office to successor within ten (10) days of vacating office.
10. Read the NCDP Plan of Organization;
11. Read the NCDP Code of Conduct and review with all precinct officers, ensuring that all precinct officers are familiar with the procedure for reporting behavior inconsistent therewith.

## **2.03 OFFICERS OF THE COUNTY EXECUTIVE COMMITTEE**

**Elected Officers.** The county executive committee shall have as officers a chair, ~~three (3)~~ four (4) vice chairs, and a secretary. The first vice chair must be of a different gender identity from the chair. Among the chair and ~~three (3)~~ four (4) vice chair offices, ~~one (1) of these must be filled by a person of a racial or ethnic minority which constitutes at least twenty percent (20%) of the registered Democrats in that county~~ one (1) of these must be filled by a person of a racial or ethnic minority which constitutes at least 10 percent (10%) of the registered Democrats in that county, one (1) of these must be filled by a person of a racial or ethnic minority which constitutes any percentage of the registered Democrats in that county, and one of these offices must be filled by a person thirty-six (36) years of age or younger. Officers of a county executive committee shall be active Democrats residing within the county. No two (2) county officers may be from the same immediate family residing in the same household. ~~Gender, racial or ethnic, and age requirements need not be followed if filling a vacancy for an unexpired term but shall be adhered to when the office is filled for a full term.~~ Best efforts must be made to adhere to gender, racial or ethnic, and age requirements in filling a vacancy for any unexpired term.



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## **Vacancy and Succession for County Executive Committee Officers.**

Vacancies occurring among the officers of the county executive committee shall be filled within thirty (30) days following creation of the vacancy. The county chair shall call a meeting of the county executive committee to fill the vacancy and any other vacancies that might be caused by the action of such committee in filling the vacancy. If, for any reason, there should occur a vacancy in the chair of the county executive committee, the first vice chair, the second vice chair, the third vice chair, the fourth vice chair, the secretary or the treasurer, in that order, shall preside and in the absence of any of the foregoing officers, any member of the county executive committee may preside. Should a vacancy of the county treasurer occur, the elected officers of the county executive committee shall temporarily appoint a Democrat who resides in the county, within ten (10) days of the vacancy, to serve for up to thirty (30) days.

## **2.05 DUTIES OF COUNTY OFFICERS**

**Chair.** The duties of the county chair shall include:

1. Preside at county executive committee meetings and county conventions;
2. Draft, in consultation with the county executive committee, a strategic plan outlining reasonable political goals for the county;
3. Execute the strategic plan approved by the county executive committee;
4. In consultation with the elected officers; Appoint a Treasurer.
5. Draft, in consultation with the other officers, a diversity, inclusion, and full participation plan outlining strategies and goals for promoting better representation at all levels of party leadership.
6. Read the NCDP Code of Conduct and review with the County Executive Committee, ensuring that each member of the County Executive Committee is familiar with the procedure for reporting behavior inconsistent therewith.
7. Appoint an acting precinct chair for up to thirty (30) days – for any precinct that remains unorganized after the second scheduled precinct meeting – for the purpose of organizing the precinct in accordance with this Plan of Organization. If the precinct is a significantly ethnic precinct, the County Chair shall appoint the acting precinct chair upon



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the recommendation of the county caucuses representing those ethnic groups or the state caucuses representing those ethnic groups if there is no duly organized county level caucus

8. Appoint an acting precinct chair for any newly created precinct for the purpose of that precinct in accordance with this Plan of Organization. If the precinct is a significantly ethnic precinct, the County Chair shall appoint the acting precinct chair upon the recommendation of the county caucuses representing those ethnic groups or the state caucuses representing those ethnic groups if there is no duly organized county level caucus(es);
9. Designate the date and time, consistent with the parameters set by the state chair, at which precinct meetings will be held;
10. Designate the exact time and place, consistent with the date set by the state chair, at which the county convention is to be held, providing said designation to be given to the precinct chairs at least thirty (30) days prior to said county convention;
11. Appoint committees as may be required to assist in the execution of these duties;
12. Encourage and facilitate establishment and continuity of county chapters of state affiliated organizations;
13. Attend meetings of the district and state executive committees;
14. Serve as the spokesperson for the county executive committee;
15. Serve as the liaison between the county executive committee and the district executive committee, the state party officers, and the state executive committee;
16. Represent the county executive committee at party and non-party meetings and functions;
17. Appoint a county party attorney, to serve at the Chair's pleasure;
18. Carry out other duties as may be assigned by this Plan of Organization or by the county or state executive committees;
19. Transmit all records pertaining to the office to successor within ten (10) days of vacating office.

**Fourth Vice Chair.** The duties of the county fourth vice chair shall be such as may be assigned by the county chair and shall include the following:



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1. Serving as the voter experience and voter protection chair for the county executive committee, responsibilities of which shall include, but are not limited to
  - i. developing and executing poll greeting programs for all elections;
  - ii. assisting in the recruitment and training of poll observers;
  - iii. collaborating with the voter registration team to develop a comprehensive voter registration plan;
  - iv. organizing a communications strategy pertaining to changes in precinct boundaries and polling locations; and
  - v. serving as a principal representative of the county executive committee to the county board of elections.
2. Carry out other duties as may be assigned by the county executive committee; and
3. Transmit all records pertaining to the office to successor within ten (10) days of vacating office.

## PORC Alt Plan 2

Wake County Alternative Plan, approved by the Wake CEC. This local Alt Plan amends by adding the language below and reaffirms their previous approved Plan.

The COVID crisis has laid bare the need for WCDP to rely heavily on technology. As our County Party is the largest County Party in the state, and as we are so important to Democratic Party success in our region and state, the best way to address and codify our growing technology needs is to provide a 4th Vice Chair in charge of technology to our Executive Council. Further, our Party is responsible to meet the needs of our constituents who speak foreign languages and those with disabilities. Technology is one way to reach and support these constituents. Finally, as the cyber landscape changes rapidly, an organization of this size also needs someone who will support cybersecurity and constituent cyber-safety.

### 2.03 OFFICERS OF THE COUNTY EXECUTIVE COMMITTEE

**Elected Officers.** The county executive committee shall have as officers a chair, ~~three (3) vice chairs;~~ four (4) vice chairs, and a secretary. The first vice chair must be of a different gender identity from the chair. Among the chair and ~~three (3) vice chair offices~~ four (4) vice chairs offices, one (1) of these must be filled by a person of a racial or ethnic minority which constitutes at least twenty percent (20%) of the registered Democrats in that county and one of these offices



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must be filled by a person thirty-six (36) years of age or younger. Officers of a county executive committee shall be active Democrats residing within the county. The county chair in consultation with individual vice chairs may appoint an assistant vice chair for each position as needed. No two (2) county officers may be from the same immediate family residing in the same household. Gender, racial or ethnic, and age requirements need not be followed if filling a vacancy for an unexpired term but shall be adhered to when the office is filled for a full term.

## 2.05 DUTIES OF COUNTY OFFICERS

**Fourth Vice Chair.** The duties of the county fourth vice chair shall be such as may be assigned by the county chair and shall include the following:

1. Facilitate research, audit, vet, and present technology options to the executive committee - including but not limited to information, communications, management, collaboration, development, and design - that support organizational infrastructure, access, equity, growth, security, and maintenance;
2. Share maintenance and security duties with the chair-appointed systems administrator or serve as the Chief Information Officer if no systems administrator has been appointed;
3. Ensure end-user tech is accessible to Party volunteers and grassroots leaders; include non-tech, low-tech, foreign language- and disability-accessible options as needed;
4. Collaborate with other executive officers, committees - standing, sub, select, or joint - and/or staff as necessary to carry out initiatives, required recurring meetings, Party building, community building, and Get Out the Vote efforts;
5. Carry out other duties as may be assigned by the county executive committee;
6. Transmit all records pertaining to the office to successor within ten (10) days of vacating office.



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## PORC Recommendation 3

The NCDP Disability Issues Caucus requested the wording " physical disability" be changed to "disability" to include all disabilities, mental, intellectual, etc. for a more inclusive statement

### PREAMBLE

We, the members of the North Carolina Democratic Party, in order to make more effective the principles of our Party, to embrace and serve all peoples of our Party without regard to race, age, gender, color, creed, national origin, religion, ethnic identity, sexual orientation, gender identity, economic status, or ~~physical~~ disability (hereinafter referred to as "status"), to insure the blessings of liberty and equal opportunity, and to work together for the welfare and happiness of all citizens, do hereby adopt and establish this Plan of Organization.

### 0.01 OPEN PARTY

Except as provided specifically within the Plan of Organization, all public meetings of the North Carolina Democratic Party at the precinct, county, district and state levels shall be open to all registered Democrats inclusive of race, sex, color, creed, national origin, religion, ethnic identity, sexual orientation, gender identity, economic status, philosophical persuasion or ~~physical~~ disability. Meetings are defined as a meeting of all committees and bodies created herein in which a quorum is present

## PORC Recommendation 4

The term "50%+1" is often used to explain the term "majority" but it is technically incorrect. A majority is "more than 50%". So, if you're in a district with 7 counties, 4 is a "majority", but in order to meet "50%+1" you'd need (3.5+1) 4.5 counties, which really means 5 and is a super-majority, not a majority.

### 6.01 CONGRESSIONAL DISTRICT CONVENTIONS



**Quorum.** A quorum at a District Convention shall exist at any time in which there is present on the floor at least one official delegate from ~~fifty percent (50%) plus one (1)~~ a majority of the counties entitled to be at said convention

## 6.02 STATE CONVENTION

**Quorum.** A quorum at a state convention shall exist at any time in which there is present on the floor at least one (1) official delegate from ~~fifty percent (50%) plus one (1)~~ a majority of the counties entitled to be at said convention.

## 5.03 RULES FOR COUNTY CONVENTIONS

**Quorum.** At the county convention, a quorum shall exist at any time at which there is present on the floor at least one official delegate from ~~fifty percent (50%) plus one (1)~~ a majority of the precincts with duly elected delegates to said convention.

## PORC Recommendation 5

The amendment makes no content changes and brings this section's formatting in line with other parts of the plan mostly through using a bulleted list

## 4.06 STATE EXECUTIVE COUNCIL

**Powers.** ~~When the state executive committee is not in session, the state executive council shall act in its place in all matters, except those explicitly requiring action by the state executive committee.~~

~~The state executive council shall have the authority to approve large expenditures, secure loans and lines of credit, sell and purchase real estate, lease office space, execute deeds and deeds of trust, and approve and perform similar financial transactions of the North Carolina Democratic Party. The state executive council may adopt resolutions from time to time authorizing an individual or individuals to execute legal documents, including, without limitation, deeds,~~



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~~deeds of trust, loan agreements, contracts, security agreements, leases, and any other paper-writing; such resolution may be limited in scope.~~

**Duties.** When the ~~state executive committee~~ State Executive Committee is not in session, the State Executive Council shall act in its place in all matters, except those explicitly requiring action by the ~~state executive committee~~ State Executive Committee.

The State Executive Council shall have the authority to:

1. Approve large expenditures
2. Secure loans and lines of credit
3. Sell and purchase real estate
4. Lease office space
5. Execute deeds and deeds of trust
6. Approve and perform similar financial transactions of the North Carolina Democratic Party

The State Executive Council may adopt resolutions from time to time authorizing an individual or individuals to execute legal documents, including, without limitation:

1. Deeds
2. Deeds of trust
3. Loan agreements
4. Contracts
5. Security agreements
6. Leases
7. Any other paper-writing

Such resolutions may be limited in scope.



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**Meetings.** The state executive council shall meet at least once every three months upon call of the state chair or upon request of forty percent (40%) of its members. In the event of an emergency the State Party Chairman shall call a State Executive Council meeting within 48 hours, to be conducted either in person or by telephone, when an emergency arises regarding the North Carolina Democratic Party. Examples include but are not limited to a vacancy in the position of executive director, a pending financial situation, a legal matter, or any circumstance with an affiliate of the North Carolina Democratic Party that requires immediate attention.

~~**Composition.** The members of the state executive council shall be: the state chair, elected officers, appointed officers, ex-officio officers of the State Executive Committee, the state presidents of all state auxiliary organizations with by laws approved by the state executive committee, the congressional district chairs, non-voting Ex-Officio Members, the members of the Democratic National Committee from North Carolina, the national committeeman and the national committeewoman of the Young Democrats of North Carolina, and three at-large members appointed by the state chair. These three members appointed by the state chair shall reasonably reflect the geographic, racial, ethnic, and gender makeup of registered Democrats in North Carolina. The state chair shall serve as chair of the state executive council.~~

**Composition.** The members of the State Executive Council shall be:

1. State Party Chair; who shall serve as chair of the State Executive Council
2. Elected officers
3. Appointed officers; ex-officio officers of the State Executive Committee
4. State presidents of all state auxiliary organizations with by-laws approved by the state executive committee
5. Congressional district chairs
6. Non-voting Ex-Officio Members
7. Members of the Democratic National Committee from North Carolina
8. National committeeman and national committeewoman of the Young Democrats of North Carolina
9. Three at-large members appointed by the state chair. These three members appointed by the state chair shall reasonably reflect the



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geographic, racial, ethnic, and gender makeup of registered Democrats in North Carolina

**Code of Conduct.** Members shall acknowledge and agree to comply with the letter and spirit of the most recently adopted North Carolina Democratic Party Code of Conduct.

**Emergency Powers.** In order to continue to conduct the business of the North Carolina Democratic Party as required by this Plan of Organization or required by law, the NCDP State Executive Council is empowered, during a declared state of emergency by the federal or state governments, to suspend specific sections of the Plan of Organization. ~~Except that these powers shall not include changing terms of office, suspending emergency powers provisions, circumventing the process of amending this Plan of Organization, or circumventing any of the committees described in this Plan of Organization.~~

~~A resolution calling for such emergency provision(s) shall require a three-fourths (3/4) vote of the Executive Council in attendance and voting during a quorum of that council, either in person or via teleconference. The resolution shall expire within thirty (30) days and may be renewed up to four (4) times for thirty (30) days each by a three-fourths (3/4) vote of the State Executive Council in attendance and voting during a quorum of that council, either in person or via teleconference. The resolution may be rescinded by the State Chair or by a majority vote of the State Executive Council in attendance and voting during a quorum of that council, either in person or via teleconference.~~

These powers shall not include:

1. Changing terms of office
2. Suspending emergency powers provisions
3. Circumventing the process of amending this Plan of Organization
4. Circumventing any of the committees described in this Plan of Organization

A resolution calling for such emergency provision(s) shall require a three-fourths (3/4) vote of the State Executive Council in attendance and voting\* during a quorum of that council, either in person or via teleconference.



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This resolution:

1. Shall expire within thirty (30) days.
2. May be renewed up to four (4) times for thirty (30) days each by a three-fourths (3/4) vote of the State Executive Council in attendance and voting, during a quorum of that council.
3. May be rescinded by the State Chair or by a majority vote of the State Executive Council in attendance and voting, during a quorum of that council.

## PORC Recommendation 6

Following the perceived intent of the SEC in October 2021, this amendment tasks the Executive Council with recommending the annual budget to the SEC 14 days in advance of its meeting.

### 4.06 STATE EXECUTIVE COUNCIL

**Duties.** When the State Executive Committee is not in session, the State Executive Council shall act in its place in all matters, except those explicitly requiring action by the State Executive Committee.

The State Executive Council shall have the authority to:

1. Approve large expenditures
2. Secure loans and lines of credit
3. Sell and purchase real estate
4. Lease office space
5. Execute deeds and deeds of trust
6. Approve and perform similar financial transactions of the North Carolina Democratic Party
7. Recommend a proposed annual budget of the North Carolina Democratic Party to the State Executive Committee no later than 14 calendar days prior to the winter meeting of that committee in each year

## PORC Recommendation 7

Based of feedback from the PORC Listening Session the committee is not reporting this item at this time in order to further review it.



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## PORC Recommendation 8

Currently quorum at a District Conventions is one (1) delegate from each county in the district. In districts that are wholly in one county, in theory, you could have a District Convention with only one person present. This addition address that and generally follows the quorum ideals previously adopted at the District Executive Committee that are wholly in one county.

### 6.01 CONGRESSIONAL DISTRICT CONVENTIONS

**Quorum.** A quorum at a District Convention shall exist at any time in which there is present on the floor at least one official delegate from fifty percent (50%) plus one (1) of the counties entitled to be at said convention.

For a convention of a single county congressional district, a quorum shall exist at any time at which there is present on the floor either: at least one delegate from a majority of the county commission districts entitled to be present at the respective convention with duly elected delegates to said convention; or five (5) percent of the total number of delegates elected to the convention.

## PARLIAMENTARY PROCEDURE CHEAT SHEET

I WANT TO SAY	I SAY	INTERRUPT SPEAKER?	SECOND?	DEBATABLE?	AMENDABLE?	VOTE TO PASS
<b>Introduce business or make a motion</b>	<i>I move that...</i>	<b>No</b>	Yes	Yes	Yes	Majority
<b>Kill the Motion or Avoid Considering it</b>	<i>I move the motion be postponed indefinitely</i>	<b>No</b>	Yes	Yes	No	Majority
<b>Modify the Wording of the Motion</b>	<i>I move to amend the motion by...</i>	<b>No</b>	Yes	Yes	Yes	Majority
<b>Modify the Wording of the Amendment</b>	<i>I move to amend the amendment by...</i>	<b>No</b>	Yes	Yes	No	Majority
<b>Give a Motion more study or Revision</b>	<i>I move to refer the matter to a committee, (Existing for Special)</i>	<b>No</b>	Yes	Yes	Yes	Majority
<b>Limit or extend the Debate on the Motion</b>	<i>I move to limit/extend debate to...</i>	<b>No</b>	Yes	No	Yes	Two-Thirds
<b>End the Debate on a Motion</b>	<i>I move the previous question...</i>	<b>No</b>	Yes	No	No	Two-Thirds
<b>Lay a Motion aside temporarily</b>	<i>I move to lay the motion on the table...</i>	<b>No</b>	Yes	No	No	Majority
<b>Take up motion set aside temporarily</b>	<i>I move to take the motion from the table...</i>	<b>No</b>	Yes	No	No	Majority
<b>Get a counted vote after a voice vote</b>	<i>I call division...</i>	<b>Yes</b>	No	No	No	Not needed

I WANT TO SAY	I SAY	INTERRUPT SPEAKER?	SECOND?	DEBATABLE?	AMENDABLE?	VOTE TO PASS
<b>Suspend the Rules</b>	<i>I move to suspend the Rules...</i>	<b>No</b>	Yes	No	No	Two-Thirds
<b>Question the Chair's Ruling or decision</b>	<i>I appeal from the decision of the Chair</i>	<b>Yes</b>	Yes	Yes	No	Majority in Negative to reverse
<b>Complain about Noise, Volume</b>	<i>I rise to a question of personal privilege</i>	<b>Yes</b>	No	No	No	Not needed
<b>Enforce the Rules</b>	<i>Point of Order</i>	<b>Yes</b>	No	No	No	Not needed
<b>Ask a Parliamentary Procedure Question</b>	<i>A parliamentary Inquiry, please...</i>	<b>Yes</b>	No	No	No	Not needed
<b>Request Information about Business before SEC</b>	<i>I have a request for information, please...</i>	<b>Yes</b>	No	No	No	Not needed
<b>Withdraw or modify my motion</b>	<i>As my motion has not been stated by the Chair, I move to...</i>	<b>Yes</b>	Second May Withdraw	No	No	Not needed
<b>Reconsider a motion previously vote on during this meeting</b>	<i>I was on the prevailing side of the vote and move to reconsider</i>	<b>No</b>	Yes	Varies by Motion	No	Majority
<b>Amend a PPOO Amendment before the SEC</b>	<i>I move to amend the proposed amendment (must be in writing)</i>	<b>No</b>	Yes	Yes	Yes	Majority
<b>Nominate someone for an Office</b>	<i>I move to nominate</i>	<b>No</b>	No	See Rules of the Day	No	Majority
<b>Close the Nominations</b>	<i>I move nominations should be closed</i>	<b>No</b>	Yes	No	Yes	Two-Thirds



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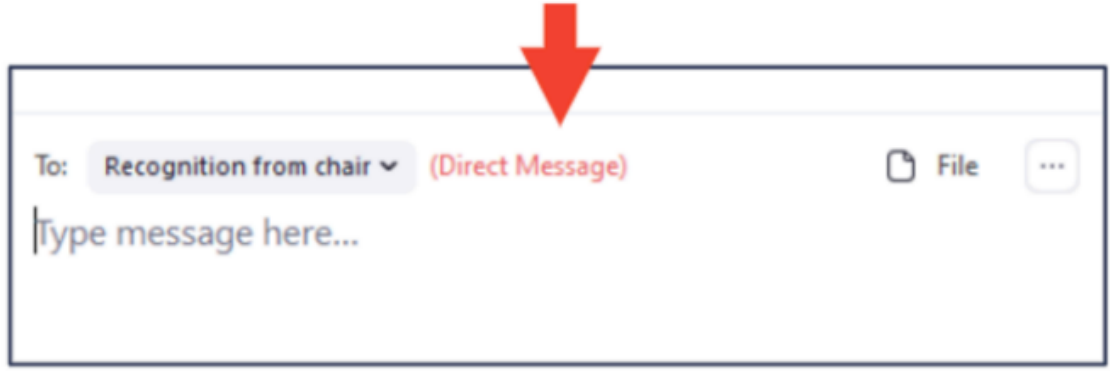
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## OBTAINING RECOGNITION FROM CHAIR

**STEP 1:** Click on the **Chat Box** at the bottom of your Zoom screen



**STEP 2:** Send a message to “**Recognition from Chair**” in the Chat Box

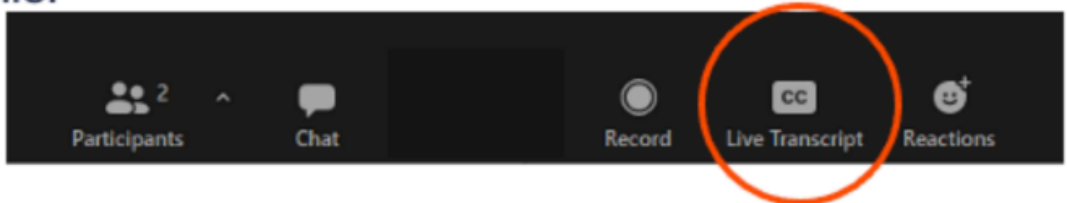


**STEP 3:** In order to be recognized your message must be one of these phrases

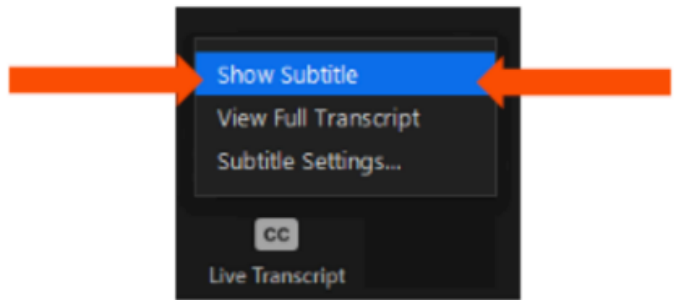
- Motion
- Amendment
- Debate-against
- Second
- Debate-for
- Other

## HOW TO TURN ON CLOSED CAPTIONING

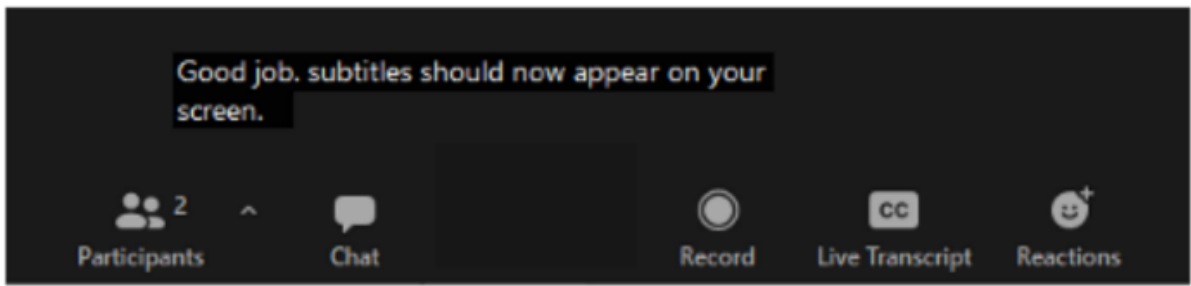
**STEP 1:** Find the button at the bottom of your zoom screen that says, “**CC Live Transcript.**” It looks like this:



**STEP 2:** Click on that button. A menu will appear that looks like the below. Click “**Show Subtitle.**”

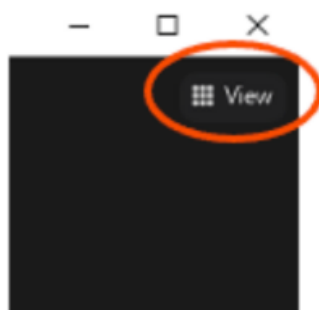


**STEP 3:** Good job! Subtitles should now appear on your screen!

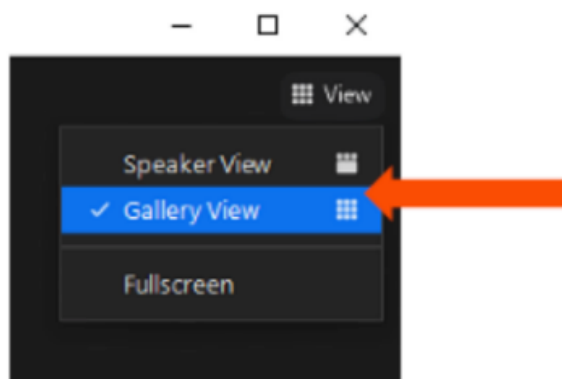


## HOW TO CHANGE THE VIEW ON ZOOM

**STEP 1:** Look in the top right-hand corner of your zoom screen for a button that says, “**View.**”



**STEP 2:** Click on that button. You should see a menu that looks like the below. Here's where you can pick your view.





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