



# NORTH CAROLINA STATE BOARD OF ELECTIONS

## COUNTY BOARD OF ELECTIONS MEMBER APPLICATION

Submitting fraudulently or falsely completed declarations is a Class I felony under Chapter 163 of the General Statutes.

Congratulations! You have been provided this application because one of North Carolina’s political parties wishes to nominate you to serve as a member of a county board of elections. North Carolina law specifies: “In every county of the State there shall be a county board of elections, to consist of five persons of good moral character who are registered voters in the county in which they are to act.” N.C. General Statute § 163-30. The State Board of Elections appoints four qualified persons to county boards of elections on the last Tuesday in June in odd-numbered years, and their terms of office continue two years from the date of appointment and until their successors are appointed and qualified. The fifth member is appointed by the governor to be the chair of the county board. Of the appointments by the State Board, two members each shall belong to the two political parties having the highest number of registered affiliates as reflected by the latest registration statistics published by the State Board.

To assist the State Board of Elections in considering your potential nomination, you must answer EVERY question and sign the application. Incomplete applications will not be accepted. **After completing the form, please return it to the person who provided it to you.**

### 1

#### Information About You

_____		
First Name	Middle Name	Last Name
_____		
Residential Address		
_____		
City	County	Zip Code
_____		
Mailing Address	( <input type="checkbox"/> Same as residential address)	
_____		
City	State	Zip Code
_____		
E-mail Address		Phone Number (Primary)
_____		_____
Occupation		Phone Number (Secondary)
_____		_____

### 2

#### Criminal Background

**Have you ever been convicted of a crime?** Yes  No

Minor traffic violations (other than DWIs, careless and reckless driving, hit and run, and violations involving bodily injury) need not be reported.

**If you answered “yes,” please provide details of your record below (attach additional pages if needed):**

\_\_\_\_\_

\_\_\_\_\_

### 3

#### Previous Election Experience

*Please check all that apply:*

<input type="checkbox"/> Election Day Precinct Official	<input type="checkbox"/> Election Day Precinct Judge or Chief Judge	<input type="checkbox"/> Out-of-state elections worker	<input type="checkbox"/> One-Stop Voting Site Worker	<input type="checkbox"/> One-Stop Voting Site Manager
<input type="checkbox"/> County Board of Elections Employee	<input type="checkbox"/> County Board of Elections Director	<input type="checkbox"/> County Board of Elections Board Member	<input type="checkbox"/> Board Member for another government board or other organization	
<input type="checkbox"/> Candidate for Elected Office	<input type="checkbox"/> Political worker for a candidate or political party	<input type="checkbox"/> Election observer (on behalf a political party or organization)		

**If you checked a box, list role and years of service:**

\_\_\_\_\_

**4**

**Other Factors  
Affecting Eligibility**

***N.C. General Statute § 163-30 states:***

(b) No person shall be eligible to serve as a member of a county board of elections who meets any of the following criteria:

- (1) Holds any elective office under the government of the United States, or of the State of North Carolina or any political subdivision thereof.
- (2) Holds any office in a state, congressional district, county or precinct political party or organization. Provided, however, that the position of delegate to a political party convention shall not be considered an office for the purpose of this subdivision.
- (3) Is a campaign manager or treasurer of any candidate or political party in a primary or election.
- (4) Is a candidate for nomination or election.
- (5) Is the wife, husband, son, son-in-law, daughter, daughter-in-law, mother, mother-in-law, father, father-in-law, sister, sister-in-law, brother, brother-in-law, aunt, uncle, niece, or nephew of any candidate for nomination or election. Upon any member of the board of elections becoming ineligible, that member's seat shall be declared vacant. This subdivision only applies if the county board of elections is conducting the election for which the relative is a candidate.

**Please indicate whether the following criteria apply to you:**

**Yes      No**

- I currently hold elected office.
- I currently hold office in a political party or organization.
- I currently serve as a campaign manager or treasurer of a candidate or political party.
- I am a candidate for nomination or election.
- I am a family member of a candidate.

**If you answered "yes" to any of the above but still wish to serve as a Board Member on the County Board of Elections, describe how you would become eligible before being sworn in (attach additional pages if needed):**

**5**

**Limitations on  
Political Activities**

***N.C. General Statute § 163-39 states:***

"No individual subject to this Article shall:

- (1) Make written or oral statements intended for general distribution or dissemination to the public at large supporting or opposing the nomination or election of one or more clearly identified candidates for public office.
- (2) Make written or oral statements intended for general distribution or dissemination to the public at large supporting or opposing the passage of one or more clearly identified referendum proposals.
- (3) Solicit contributions for a candidate, political committee, or referendum committee.

Individual expressions of opinion, support, or opposition not intended for general public distribution shall not be deemed a violation of this Article. Nothing in this Article shall be deemed to prohibit participation in a political party convention as a delegate. Nothing in this Article shall be deemed to prohibit a board member or board employee from making a contribution to a candidate, political committee, or referendum committee. Nothing in this Article shall be deemed to prohibit a board member or board employee from advising other government entities as to technical matters related to election administration or revision of electoral district boundaries."

The State Board's Social Media Policy states: county board members "engage in political speech via social media at their peril when it comes to the State Board's enforcement of N.C. Gen. Stat. § 163-39...Compliance with N.C. Gen. Stat. § 163-39 may require board members and staff to review their previous social media posts and take action to cure any perception of bias the posts might cast over their official actions."

**This statute applies to members of the county board of elections. Have you read the above statements and agree to comply with the restrictions on political activity and social media activity while serving as a county board member?**

**Yes      No**  
     

**If you answered "no," please explain your answer below (attach additional pages if needed):**

**6**

*Explain your past involvement in elections.*

Your  
Qualifications

*What skills and education do you have that would be helpful in the role of county board member?*

**7**

County Board  
Member  
Responsibilities

*County board members are responsible for the conduct of elections in the county. Board members can only take official action during a properly called meeting of the board and when a quorum is present. Examples of county board member duties and responsibilities include but are not limited to:*

- *Canvassing election returns and issuing certificates of election*
- *Appointing precinct officials*
- *Establishing one-stop early voting plans*
- *Hiring and supervising county board of elections employees*
- *Supervising elections director and providing for a current delegation of duties*
- *Preparing and submitting elections budget to county commissioners*
- *Determining the sufficiency of petitions*
- *Approving absentee ballot applications*
- *Adjudicating provisional applications for provisional ballots*
- *Supervising hand-to-eye sample audits and recounts*
- *Hearing and deciding quasi-judicial matters such as voter challenges, candidate challenges, and election protests.*
- *Conducting board meetings in accordance with the NC Open Meetings Law*
- *Attending training conducted by the State Board at least once during the six months after the member's initial appointment and at least once again during the first two years of the member's service.*
- *Complying with all applicable statutes, rules, court orders, and State Board-issued guidance/memos*

In odd-numbered years, elections generally take place in September, October, and November. In even-numbered years, there is a primary, second primary if needed, and a general election in November. County board members are expected to attend regular board meetings throughout the year. They are also expected to attend all absentee board meetings, which take place weekly beginning the fifth Tuesday before the election. Board members must plan to be available on Election Day and on canvass, which occurs on the tenth day after the election.

**Do you understand the responsibilities of serving as a county board member and agree to attend all required meetings and trainings? If you answered "no," please explain your concerns below (attach additional pages if needed):**

	<u>Yes</u>	<u>No</u>
	<input type="checkbox"/>	<input type="checkbox"/>

**8**

Signature

*I affirm that the information in this application is true and correct.*

**X**

Signature (electronic signatures are acceptable)

Date